## IN THE UNITED STATES DISTRICT COURT FOR THE DISTRICT OF SOUTH CAROLINA

Carol A. Seawright,	) C/A No. 3:09-1197-CMC-PJG
Plaintiff,	) )
VS.	) ) ORDER
South Carolina Department of Juvenile Justice; Bill Byars; Margaret Barber; Randall Grant,	) ) )
Defendants.	) ) )

Plaintiff moved to be relieved of counsel (Docket Entry 16), which was granted by docket text order on March 29, 2010 (Docket Entry 19). No appearance has been entered by replacement counsel as of April 30, 2010, the deadline established by order of this court. (Docket Entry 19.) Accordingly, the plaintiff in this action is now proceeding on her own behalf, *pro se.* Under Local Civil Rule 73.02(B)(2) DSC, pretrial proceedings in this action have been referred to the assigned United States Magistrate Judge.

The *pro se* plaintiff's attention is directed to the following important notice:

You are ordered to always keep the Clerk of Court advised <u>in writing</u> (901 Richland Street, Columbia, South Carolina 29201) if your address changes for any reason, so as to assure that orders or other matters that specify deadlines for you to meet will be received by you. If as a result of your failure to comply with this Order, you fail to meet a deadline set by this Court, <u>your case may be dismissed for violating this Order</u>. Therefore, if you have a change of address before this case is ended, you must comply with this Order by immediately advising the Clerk of Court in writing of such change of address and providing the Court with the docket number of all pending cases you have filed with this Court. Your failure to do so will not be excused by the Court. Put this Order with your own record of this case so that you will not overlook your duty.

IT IS SO ORDERED.

Paige J. Gossett

UNITED STATES MAGISTRATE JUDGE

May 13, 2010 Columbia, South Carolina

Plaintiffs' attention is directed to the important WARNING on the following page.

## IMPORTANT INFORMATION ....PLEASE READ CAREFULLY

## WARNING TO PRO SE PARTY OR NONPARTY FILERS

All Documents That You File with the Court Will Be Available to the Public on the Internet Through Pacer (Public Access to Court Electronic Records) and the Court's Electronic Case Filing System. CERTAIN *PERSONAL IDENTIFYING INFORMATION* SHOULD NOT BE INCLUDED IN OR SHOULD BE REMOVED FROM ALL DOCUMENTS *BEFORE* YOU SUBMIT THE DOCUMENTS TO THE COURT FOR FILING.

Rule 5.2 of the Federal Rules of Civil Procedure provides for privacy protection of electronic or paper filings made with the court. Rule 5.2 applies to <u>ALL</u> documents submitted for filing, including pleadings, exhibits to pleadings, discovery responses, and any other document submitted by any party or nonparty for filing. Unless otherwise ordered by the court, a party or nonparty filer should not put certain types of an individual's personal identifying information in documents submitted for filing to any United States District Court. If it is necessary to file a document that already contains personal identifying information, the personal identifying information should be "blacked out" or redacted prior to submitting the document to the Office of the Clerk of Court for filing. A person filing any document containing their own personal identifying information waives the protection of Rule 5.2(a) by filing the information without redaction and not under seal.

- 1. Personal information protected by Rule 5.2(a):
- (a) Social Security and Taxpayer identification numbers. If an individual's social security number or a taxpayer identification number must be included in a document, the filer may include only the last four digits of that number.
- **(b) Names of Minor Children.** If the involvement of a minor child must be mentioned, the filer may include only the initials of that child.
- (c) Dates of Birth. If an individual's date of birth must be included in a document, the filer may include only the year of birth.
- **(d) Financial Account Numbers.** If financial account numbers are relevant, the filer may include only the last four digits of these numbers.
- 2. <u>Protection of other sensitive personal information such as driver's license numbers and alien registration numbers may be sought under Rule 5.2(d)(Filings Made Under Seal) and (e) (Protective Orders).</u>